



Summary of Position

The Culberson County Auditor is a Public Official, appointed by the 205th and 394th district judges to serve a two-year term and is independent of all County offices. Among other jobs, the County Auditor is to serve as a check on the financial operations of other county offices, as well as fulfill financial accounting and budget responsibilities.

Knowledge, Skills and Abilities

- Knowledge of accounting and auditing methods and systems; of generally accepted auditing standards and procedures; and of computer technology principles, terminology, programming, and automated systems.
- Professional knowledge of supervisory practices and techniques.
- Skilled in the use of computers, associated software applications, and sampling techniques.
- Must be able to communicate effectively with County officials, staff and the public.

Education: Bachelor's degree preferred, and 5 years experience of accounting and auditing methods.

SALARY: The position is full-time and qualifies for all county benefits. Annual compensation will be not more than \$78,030.56.

Qualifications:

A county auditor must be: (1) a competent accountant with at least two years' experience in auditing and accounting; (2) thoroughly competent in public business details; and (3) a person of unquestionably good moral character and intelligence. (Texas Local Government Code, Sec.84.006).

Please submit resume, with cover letter and references to:

205th District Court
auestrada@epcounty.com

394th District Court
394th.jud.dist.court@gmail.com